

DWIGHT D. EISENHOWER SCHOOL
344 CALVIN COURT
WYCKOFF, NEW JERSEY 07481

Dear 8th Grade Parents/Guardians,

In preparation for the 8th grade trip to Washington D.C., there is a **double-sided health form** (attached to this letter) that must be completed.

This form must be returned to your child's **homerom teacher** no later than Friday, **May 17, 2019**. Please do not leave any blank lines. If an area does not apply to your child, please write "none" or "n/ a".

In order for this form to be in compliance with district policy and state law, we request the following:

1. Only emergency medications can be carried by the student on a field trip. They are insulin, epinephrine or inhalers. Emergency medications require the "self administration" section to be completed by a physician and signed by a Parent/Guardian. If your child needed this medication for the current school year, we should have these doctor's orders on file and you do not need to resubmit these forms again for this field trip. If this is the case, please note this on the medication administration form and have your child bring these medications on the trip.

2. All other medications, including those issued over-the-counter, require a doctor's written order/stamp with the name of the medication, dosage, time of administration and must be in the original, labeled, container along with a parent's/guardian's signature. **Complete the Medication Administration Form for these medications. If you filled out the Tylenol/Tums permission form earlier in the year you do not need to fill the Medication Administration form for these medications. Please only send in medications that are absolutely necessary.**

3. Doctor's medication orders can be faxed to me at 201-848-5752. Please be sure your signature is on the form before you give it to your doctor. If this form is incomplete, you will need to come in and sign the fax. **Please call my office to confirm I have received your fax.**

All medications, except those being carried by the student (insulin, Epi-pen and inhalers) must be brought to my office no later than **Friday , May 31, 2019 by 3pm. Students are not allowed to carry/pack any medications on this trip unless it is an emergency medication listed above. Do not pack any other medications in your child's luggage.**

If you have any questions concerning your child's medication, please contact me.

Healthy Regards,
Susan Yadoff RN CSN MSN
Eisenhower Middle School Nurse, 201-848-5750 prompt #2